MEMORANDUM FOR MICHIGAN WING CIVIL AIR PATROL PERSONNEL

FROM: MICHIGAN WING CADET ADVISORY COUNCIL

SUBJECT: CAC Meeting Minutes for Sunday, November 23rd, 2014

The Michigan Wing Cadet Advisory Council convened via teleconference on Sunday, November 23rd from 1900-2100 EST. Attendance was low, however the meeting was successful.

1. OPENING BUSINESS

   A. Call to Order – 1912 EST

   B. Roll Call
      Chairman – PRESENT
      Co-Chairman - PRESENT
      Vice Chairman – ABSENT
      Recorder – PRESENT

      Group 700 primary - ABSENT
      Group 700 Alternate - ABSENT

      Group 701 primary - ABSENT
      Group 701 Alternate – ABSENT

      Group 702 primary - ABSENT
      Group 702 Alternate – ABSENT

      Group 703 primary - PRESENT
      Group 703 Alternate – ABSENT

      Group 704 primary - ABSENT
      Group 704 Alternate – ABSENT

      Group 705 primary - PRESENT
      Group 705 Alternate – ABSENT
Group 706 primary - ABSENT
Group 706 Alternate – ABSENT

Group 707 primary - ABSENT
Group 707 Alternate - ABSENT

2. INDIVIDUAL REPORTS

a. Senior Advisor Report - X

b. Region CAC/NCAC report – A color guard clinic for Michigan Wing has been discussed and agreed to be held. The date is yet to be determined, and the squadron at Howe Armory Base has been contacted in order to have the clinic held there.

c. A new program for CAC allows Cadet Commanders to send in their squadron reports through e-services.

3. GROUP REPORTS:

A. Group CAC Reports

I. Group 700 – [NONE]

II. Group 701 – [NONE]

III. Group 702 – [NONE]

IV. Group 703 – Conference calls are held once a month one week after wing. During the previous call times were figured out for conference unit reports, and a recap of the wing CAC meeting. Goals to have every squadron have at least one color-guard team as well as making sure every squadron has an alternate CAC representative. Use of social media was also discussed.

V. Group 704 – [NONE]

VI. Group 705 – Accomplished Squadron Reports and solved a problem regarding the cadets in Kevin A. Adams squadron not calling in consistantly. Discussed working on communications by social media, a group wide holiday banquet, how to get more involved with the group and O-flights. A recap of the Wing CAC meeting was also discussed.

VII. Group 706 – [NONE]

VIII. Group 707– [NONE]
4. OLD BUSINESS:

   A. - The Michigan Wing Mini-Encampment was discussed -- A new committee leader was nominated and elected -- C/CMGSGT GDUENLA Discussed what needed to be done in preparation for the mini encampment -- Training for Element Leaders, Flight commanders, First Sergeants, and Squadron Commanders to be included in the event.

   B. A discussion on voting on meeting minutes was brought up -- meeting minutes should be sent out to representatives and sent back to recorder to make changes, if no changes are to be applied then original copy sent out is final and will be posted.

   C. CAC meeting expectations were discussed.

5. NEW BUSINESS:

   A. - Goal for next meeting is to have all groups have primary and vice representatives. As far as what is known, Group 700 has only three cadets, effort will be put towards group 700 in order to raise the number of cadets and active participation of the group. 700 may be added to another group until it's squadrons are grown. Group 702, the largest group has been contacted and assignment of a chair and vice is underway. Group's 706 and 707 have not yet been able to be contacted and nothing to date has been heard from them. In addition, there are 6 squadrons which contact has yet to be made. As soon as the non-responsive squadron's are contacted and representatives have been set in place a full contact form will be placed on the CAC website.

   B. The agenda for the next meeting will include but is not limited to discussing how Group CAC Chairs should run their meetings, and goals of each group. Particularly to have at least 1 group activity per quarter.

6. OPEN FLOOR

   A. The new CAC website login information and issues were discussed and the possibility of adding a chat box for representatives to use during conference calls was suggested.

7. MEETING ADJOURNMENT – 1957 EST

   Respectfully,

   ///Signed///

   ZAC M. JENKINS

   ZAC M. JENKINS, C/SSGT, CAP
   Recorder